

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
NOVEMBER 18, 2025 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher
CouncillorDecolynneJo Burns
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

16.b 2025/26 Alberta Community Partnership Grant – Regional Infrastructure Management Study

ADOPTION OF AGENDA:

MOTION #168-25

MOVED BY Deputy Mayor Durocher that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

ORGANIZATIONAL COUNCIL MEETING OF OCTOBER 21, 2025:

MOTION #169-25

MOVED BY Councillor Muir that the minutes of the Organizational Council meeting held on October 21, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING OF OCTOBER 21, 2025:

MOTION #170-25

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on October 21, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

YELLOWHEAD REGIONAL LIBRARY PRESENTATION:

Yellowhead Regional Library Board Chair Hank Smit and Director Karla Palichuk attended the meeting to present the YRL 2024 Annual Report which included the 2023-2025 Strategic Plan, Highlights and Overview of 2024, 2025 priorities and the 2024 Return on Investment for the Alberta Beach Library. Mayor Elwood thanked Hank Smit and Karla Palichuk for their presentation and for attending the meeting.

MOTION TO ACCEPT YELLOWHEAD REGIONAL LIBRARY PRESENTATION:

MOTION #171-25

MOVED BY Councillor Burns that the Yellowhead Regional Library presentation be accepted for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

2025 TAX RECOVERY PUBLIC AUCTION – REGISTRATION OF TAX FORFEITURE TITLES

MOTION #172-25

MOVED BY Councillor Burns that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 3A, Block 11, Plan 7720268 (5012 – 56 Street, Tax Roll #380) and Lot3A, Block 15, Plan 6476MC (4828 – 53 Street, Tax Roll #617).

CARRIED UNANIMOUSLY

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ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #173-25

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

REQUEST FOR DECISION – GENERAL VILLAGE POLICY G.2.9 COUNCIL REMUNERATION POLICY – REVIEW OF MILEAGE & MEETING INVITATIONS:

MOTION #174-25

MOVED BY Deputy Mayor Durocher that Alberta Beach follow Canada Revenue Agency (CRA) mileage rates effective January 1, 2026.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

No meetings to report.

COUNCILLOR BURNS:

Councillor Burns reviewed and submitted reports on the following meetings:

Community Futures Yellowhead East Emergency Response Training held on October 29, 2025.

Ste. Anne Summer Villages Regional Emergency Partnership meeting of November 3, 2025.

Water Distribution Feasibility Study Steering Committee meeting held on November 4, 2025.

Alberta Municipalities Convention held November 11-15, 2025.

COUNCILLOR WEBER:

No meetings to report.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:

Alberta Beach & District Museum & Archives meeting held on October 15, 2025.

Lake Isle & Lac Ste. Anne Stewardship Society meeting held on October 25, 2025.

Onway Legion Remembrance Day Service held on November 11, 2025.

Beachwave Park Coordinator's Report of November 18, 2025.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:

Beachwave Park Trunk & Treat held on October 25, 2025.

Alberta Beach Library Board AGM and regular meeting held on October 27, 2025.

ALBERTA BEACH LIBRARY BOARD MEMBERS:

MOTION #175-25

MOVED BY Deputy Mayor Durocher that Council approve the appointment of Jolena Hove and Doris Wylie to the Alberta Beach Library Board.

CARRIED UNANIMOUSLY

THANK YOU TO ALBERTA BEACH IN BLOOM VOLUNTEERS:

Mayor Elwood recognized the hard work of the Alberta Beach in Bloom volunteers and expressed Council's sincere appreciation to each of the volunteers; Deb Brown, Gwen Brown, Colleen Klotz, Bonnie Malo, Angela Weber and Daryl Weber. The flowers turned out beautiful this year and were so appreciated by the residents and the many visitors to our village. We thank the volunteers for your commitment in planting, maintaining and watering the flowers throughout the season. Thank you for your time and dedication to Alberta Beach and a special thank you to Angela & Daryl Weber in watering the flowers on a daily basis.

THANK YOU TO BUD LOVE:

Mayor Elwood recognized Bud Love for his hard work and dedication to the village in maintaining the main beach and ball diamonds for our residents and visitors and expressed Council's sincere appreciation. A special thank you, to Bud Love for his time and dedication to Alberta Beach.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2025 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #176-25

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

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CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA BEACH & DISTRICT LION’S CLUB – SNOMO DAYS 2026:

Correspondence was received from the Alberta Beach & District Lion’s Club to advise that the club made a hard decision to not host Snomo days for 2026 due to lack of resources and time. Council’s response letter to the Lion’s Club to thank the club for their incredible dedication in hosting Snomo Days for the past 45 years was attached.

ALBERTA BEACH LIBRARY, BETTY MEADS, PAST CHAIR – THANK YOU FOR SUPPORT:

A letter was received from Alberta Beach Library Past Chair Betty Meads to acknowledge and thank Council for the on-going annual support to the Library as well as Yellowhead Regional Library.

ALBERTA ENVIRONMENT – BILL 7 WATER AMENDMENT ACT:

Correspondence was received from Alberta Environment regarding proposed Bill 7, the *Water Amendment Act* which if passed will streamline regulatory requirements; improve water monitoring and transparency; allow lower risk inter-basin transfers to be approved by the Minister; and support the use of alternative water sources, including rainwater and wastewater.

ALBERTA MUNICIPAL AFFAIRS – FOLLOW-UP TO INVITATION TO MEET WITH MINISTER:

Correspondence was received from Alberta Municipal Affairs to follow-up regarding the invitation to meet with Minister Dan Williams at the Alberta Municipalities convention advising that due to the high volume of meeting requests, the Minister is unable to accommodate a meeting with Alberta Beach Council during the convention, further advising the Minister will be hosting an Open House on November 13 and Council is welcome to meet with him informally.

ALBERTA MUNICIPAL AFFAIRS, MINISTER DAN WILLIAMS – CONGRATULATIONS LETTER:

An election congratulations letter was received from Honourable Dan Williams, Minister of Alberta Municipal Affairs.

ALBERTA MUNICIPAL AFFAIRS – OFFICIAL 2026 EQUALIZED ASSESSMENT:

The official 2026 Equalized Assessment was received from Alberta Municipal Affairs.

ALBERTA MUNICIPALITIES – RETURNING OFFICER REPORT – BOARD OF DIRECTORS 2025:

Correspondence was received from Alberta Municipalities Returning Officer to announce their Board of Directors 2025.

ALBERTA MUSEUMS ASSOCIATION – MUNICIPAL SUPPORT FOR MUSEUMS IN ALBERTA:

Correspondence was received from the Alberta Museums Association advising on their municipal support for museums in Alberta as well to request Council continue and strengthen the support for the Alberta Beach & District Museum & Archives which is one of the many participants in the AMA’s Recognized Museum Program.

ALBERTA TRANSPORTATION – MEETING WITH ALBERTA TRANSPORTATION MINISTER:

Correspondence was received from Alberta Transportation to follow-up regarding the invitation to meet with Alberta Transportation Minister at Alberta Municipalities Convention advising that the Minister is unable to meet with Alberta Beach Council during the convention, further advising on the option of meeting with the Regional Director, Michael Botros.

ALBERTA TRANSPORTATION – MEETING WITH NORTH CENTRAL REGION:

A meeting invitation was received from Michael Botros, Regional Director North Central Region of Alberta Transportation for the Alberta Municipalities Convention.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – THANK YOU FOR SUPPORT:

Correspondence was received from the Association of Summer Villages of Alberta to thank Council for the support and the donation of promotional products for their annual conference.

FORTIS ALBERTA – CONGRATULATIONS TO ELECTED COUNCIL:

A congratulatory letter to elected Council was received from Fortis Alberta.

LAC STE. ANNE COUNTY – 2025 RECREATION FACILITY & PROGRAM ASSISTANCE GRANT – BEACHWAVE PARK:

A letter was received from Lac Ste. Anne County advising on the approval of a 2025 Recreation Facility & Program Assistance Grant in the amount of \$8,000.00 for Beachwave Park.

POLICE REVIEW COMMISSION – PRC STATUS UPDATES:

The Alberta Police Review Commission forwarded PRC status updates of October 15 to 28, 2025 and October 28 to November 12, 2025.

RMA INSURANCE – RENEWAL UPDATE & ANNUAL INSURANCE RENEWAL:

Correspondence was received from RMA Insurance to provide an update regarding the annual insurance renewal.

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TOWN OF ONOWAY – COUNCIL COMMITTEE APPOINTMENTS:

The Town of Onoway forwarded their Council committee appointments 2025-2026.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #177-25

MOVED BY Councillor Muir that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

HOMER DOUCET – PAVING FROM PROPERTY LINE TO 49 AVE AT THE DOUCET FOUR-PLEX:

MOTION #178-25

MOVED BY Councillor Burns that administration respond to Homer Doucet’s letter to thank him for his correspondence and to advise that Alberta Beach will not provide any hard surfacing of the accesses from the roadway to the property line at the four-plex, and further advise that the property owner can complete the hard surfacing of the accesses from the roadway to the property line subject to the work being completed at the property owner’s expense and subject to the requirements of the public works department.

CARRIED UNANIMOUSLY

NORTH SASKATCHEWAN WATERSHED ALLIANCE – 2026 MUNICIPAL CONTRIBUTION:

MOTION #179-25

MOVED BY Councillor Weber that Council approves the request from the North Saskatchewan Watershed Alliance for a NSWA 2026 municipal contribution up to a maximum of \$658.20.

CARRIED UNANIMOUSLY

NEW BUSINESS:

ALBERTA ASSISTED LIVING & SOCIAL SERVICES – 2026-2028 FCSS FUNDING AGREEMENT:

MOTION #180-25

MOVED BY Councillor Muir that Council approves the 2026-2028 FCSS Funding Agreement from Alberta Assisted Living & Social Services as presented.

CARRIED UNANIMOUSLY

ALBERTA COMMUNITY PARTNERSHIP (ACP) GRANT – WATER DISTRIBUTION FEASIBILITY STUDY – REQUEST FOR TIME EXTENSION:

MOTION #181-25

MOVED BY Deputy Mayor Durocher that Alberta Beach approves that the Summer Village of Val Quentin as the managing partner for the ACP Grant Application for the Water Feasibility Distribution Study Project submit a request for a time extension on the project.

CARRIED UNANIMOUSLY

2025/26 ALBERTA COMMUNITY PARTNERSHIP (ACP) GRANT APPLICATION – REGIONAL INFRASTRUCTURE MANAGEMENT STUDY:

MOTION #182-25

MOVED BY Councillor Burns that Alberta Beach approves to participate in a 2025/26 Alberta Community Partnership grant application to complete a Regional Infrastructure Management Study Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: driveway approach paving, the water distribution feasibility study and the boat launch.

ADJOURNMENT:

The meeting adjourned at 9:07 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk